



SAMUEL W. STEDMAN FOUNDATION
BURSARY

Letter of Reference

This page contains the instructions you should forward to the person that you are asking to act as your Referee. This should be used by all mature students and by post secondary students who cannot find a staff member to act as a Referee.

The Letter of Reference should be completed by someone who has known you well for a minimum of two years and who is not a relative. The Letter of Reference must be written specifically for your Stedman Bursary Application. A general Letter of Reference will not be accepted.

In writing this letter of reference it would be helpful if the Referee would answer the following questions:

- **How did you come to know the student and for how long have you known them?**
- **Please comment on the student's strengths and why you think they will be successful in their chosen program**
- **The Stedman Bursary is for students in financial need. Do you consider the student to be in financial need? Please explain your reasoning.**
- **Please contribute any other information that you feel will help this student be successful in applying for a Stedman Bursary.**

- **Please include at the end of your letter your name, position, signature and email address.**

The Letter of Reference should be returned to the applicant and they will upload it with their application.

If the Referee has any questions or concerns, they can reach out to the Stedman Foundation at www.stedmanfoundation.org.